

# Standard Annual Mechanical Service Check Sheet

## **Engine (inspect unless instructed otherwise)**

- 1 Oil leaks
- 2 Engine mounts
- 3 Breather - hoses - air box
- 4 Replace oil & filter (use engine flush)
- 5 Alternator belt
- 6 Advise cambelt change
- 7 Battery terminals (lube)
- 8 Check for excess engine noise/smoke

## **Cooling system (inspect for leaks)**

- 9 Hose - clips - gasket
- 10 Fan belts - v belts
- 11 Fan operation
- 12 Rad cap - header tank
- 13 Oil cooler - radiator
- 14 Antifreeze content

## **Fuel system (inspect unless instructed otherwise)**

- 15 Injectors - pump - leaks
- 16 Fuel hoses
- 17 Cables & linkage
- 18 Fuel cap operation
- 19 Add fuel treatment

## **Elec system (inspect unless instructed otherwise)**

- 20 Ignition switch
- 21 Warning lights - gauges
- 22 Mandatory lights
- 23 Dimmer switch
- 24 Indicator switch - self cancel
- 25 Horn operation - tones
- 26 Heater fan motor - efficiency
- 27 Vents & flaps
- 28 Wiper motors - wash motors
- 29 Wiper blades - reservoir
- 30 Starter motor
- 31 Central locking
- 32 Cigar lighter

## **Body interior (inspect unless instructed otherwise)**

- 33 Bonnet release and cable (lube)
- 34 Seat adjusters
- 35 Seat belt operation - security
- 36 Window operation

## **Exhaust system (inspect unless instructed otherwise)**

- 37 Full system check

## **Steering/suspension/tyres (inspect unless instructed otherwise)**

- 38 O/S/F tyre tread & adjust pressure
- 39 N/S/F tyre tread & adjust pressure
- 40 O/S/R tyre tread & adjust pressure
- 41 N/S/R tyre tread & adjust pressure
- 42 Wheel bearings
- 43 Track rods - control arms
- 44 Tie bars & bushes
- 45 Coil springs - shockers
- 46 Steering rack & box
- 47 Fluid - hoses - gaitors
- 48 Column bushes
- 49 Torque wheel nuts

## **Brakes (visual inspection - wheels on)**

- 50 Brake discs - pads - linings
- 51 Calipers - hydraulic system
- 52 Fluid level - leaks
- 53 Pipes & flex hoses
- 54 Servo operation

## **Transmission & clutch (inspect unless instructed otherwise)**

- 55 Gearbox oil level
- 56 Mounts
- 57 Drive shaft & boots
- 58 CV joints & boots
- 59 Prop shafts & mounts
- 60 Clutch master cylinder
- 61 Cable & linkage (adjust)
- 62 Clutch pedal height & operation

## **External**

- 63 Door locks (lube)
- 64 Check operation of mirrors
- 65 Door & hinges (lube)

## **Road test**

- 66 Extensive road test
- 67 Operation of clutch
- 68 Operation of gears
- 69 Kickdown operation (auto only)
- 70 Speedo - trip - rev counter
- 71 Steering - handling - vibrations
- 72 Foot brake operation
- 73 Handbrake operation
- 74 Wheel bearing noise
- 75 CV joints (full lock)
- 76 Seat belt function
- 77 Turbo function - noise

## **After road test**

- 78 Check idle speed - stalling
- 79 Recheck levels
- 80 Bodywork recheck
- 81 Check windscreen

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